

Construction Service Technician / Handyman

Position:	Full-time / Non-Exempt
Reports To:	Project Manager – Property Services
Supervisory Role:	No

Summary/Objective

The construction handyman role performs work on residential homes. The position performs tasks involving physical labor and adverse field conditions.

Essential Functions

1. Maintains a clean job site: picks up all tools and equipment and secures job site each day to eliminate potential hazards.
2. Meeting with project managers to review project scope/needs.
3. Completing hands on work to include all typical work done by a “Handyman”.
 - Examples: drywall, paint, trim, roof repairs, flooring repairs, cleanup, window and door repairs, screen repairs, window blinds, hardware install, fence repairs, soffit & fascia repairs, termite damage, insulation, light framing, light electrical and plumbing, installing doors, tool operation, etc.
4. Ensuring all customers are highly satisfied with work completed.
5. Working individual or as a team with other employees and subcontractors.
6. Build a positive rapport with all customers and co-workers.
7. Spend company funds with discretion and only as absolutely necessary.
8. Apply yourself to the absolute best ability possible to help the company grow and improve every day, and always make decisions that are in the best interest of the company.
9. Other miscellaneous duties as assigned.
10. Represent company with the highest levels of professionalism, morals and ethics on and off the job with anyone you come in contact with.
11. Takes required job site photos and uploads them into the appropriate software system.
12. Completes all required paperwork in a timely manner.
13. Ensures that proper safety and incident reporting procedures are followed.

Competencies

1. Communication Proficiency.
2. Customer/Client Focus.
3. Diversity and Inclusion.
4. Results Driven.
5. Stress Management/Composure.
6. Teamwork Orientation.
7. Good-natured, positive and professional attitude.
8. Ethical Conduct.
9. Construction knowledge.

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. The employee is occasionally exposed to a variety of conditions at construction job sites. The noise level in the work environment and job sites can be loud. The position regularly works near moving mechanical parts and in outside conditions that include inclement weather, heat and humidity, exposure to dust and asphalt.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The position lifts heavy objects, walks and stands for long periods of time and performs strenuous physical labor under adverse field conditions. The employee lifts, pushes, pulls or carries objects; uses abdominal and lower back muscles to provide support over time without fatigue; and effectively jumps, sprints or throws objects. The position requires good manual dexterity (hand, hand with arm, two hands) and multi-limb coordination. The position requires the ability to quickly move arms and legs. The employee must be able to work in confined spaces as there is possible work in crawl spaces and attics. The employee must have excellent stamina.

Position Type/Expected Hours of Work

This is a full-time position which may involve 40+ hours a week. Due to the nature of the job, the employee must be available on-call early/late hours to deal with delays, bad weather and emergencies at the job site. This position frequently requires long hours and weekend work, including being on call.

Travel

The employee may travel extensively as assigned, including when the construction site is not close to the main office or when responsible for activities at two or more sites. Additional travel may be required when other markets require assistance.

Required Education and Experience

1. High school diploma or equivalent.
2. Minimum of two to three years in residential construction industry.
3. Basic knowledge of demolition and construction.
4. Basic knowledge of hand and power tools.

Preferred Education and Experience

1. 3-5 years' experience in residential rehab/remodeling preferred.

Additional Eligibility Qualifications

1. Must be able to drive for this position.
2. Must possess or be able to obtain a valid and appropriate state driver's license prior to employment.
3. Must be able to pass a background check, license and drug test.
4. Must be available to be on call for after hours and weekend work.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Compensation & Benefits

- Based on experience.
- PTO: major holidays, sick/personal days, vacation.
- Eligible for health benefits the first of the month following 60 days of full-time employment.
- Eligible for company paid life insurance and long-term disability the first of the month following 60 days.
- Company-provided cell phone.
- 401K/profit sharing plan first eligible quarter after 1 year of employment.
- Access to company vehicle and gas card.